



Job Title: Designer

Location: Honiton, Devon

Salary: £25,000 - £30,000 a year

Job Type: Full-time

We are looking for a **Designer** who will be responsible for preparing representation diagrams, plans, elevations, structural and similar drawings, or designs for a building to be made or proposed. The Designer would need industry knowledge; working with Schuco, Reynaers, and Kawneer is essential.

Key Responsibilities:

- Understanding the content, design requirements and scope of Works for projects undertaken from the Tender documentation, as well as any other information available at the outset of a project. Drawing from these documents, all of the information necessary to successfully design the project within the required time period and in accordance with the project Sub Contract.
- Developing the concept design set out in the project documentation (e.g. Specifications, Architects' & Structural Engineer's Drawings and the like) into a fully coordinated, spatially correct, robust, buildable (no risk installation), cost effective, system compliant and system specific design; inclusive of all interfaces with other building components, cladding systems, 'supply and fix' items and the like.
- Raising, monitoring and pursuing Requests for Information (RFI's) in a timely manner, should clarification of any aspect of the design or additional information be required from the Client's Team and/or other parties, to allow the design to progress.
- Assisting the Project Director/Manager to identify the project zones that the project Works are to be designed, manufactured and installed in accordance with, identifying possible design problems, the period of time required to design each zone, the requirements for coordinating the design, likely design information required and the like.
- Planning the project design work in conjunction with the Design Team Leader to ensure that the design is completed in accordance with the requirements of Production and the prevailing project programme, identifying and reviewing design resources on a periodic basis.

- Producing and maintaining the quality, content and rate of production of design work, working as part of a Project Design Team and in conjunction with the Design Team Leader as necessary. Reporting where necessary, programme and resource matters.
- Attending Design Meetings and Project Meetings as necessary in developing coordinated, robust and economic interface details that reflect the company's contractual obligations; communicating general design progress, highlighting outstanding drawing approvals, RFI's and other general design problems, adopting a pro-active manner to close out such matters as quickly as possible.
- Communicating to the relevant parties (i.e. Project Manager and Design Team Leader) at the earliest opportunity, design delays, complications, factors affecting progress, the meeting of programme and design dates and generally any matter that is or is likely to affect, the completion of the design of the project.
- Identifying and overcoming design problems and general project constraints in a proactive, economic, informed and experience based manner, taking into account cost, quality and programme considerations.
- Periodically reviewing and amending as necessary the design to ensure that the design is buildable, complies with the projects prevailing Specifications and drawings, is economic and can be adequately and satisfactorily sourced from the company's supply chain.
- Understanding, periodically reviewing and working within the overall number of design hours allocated to the project at the outset, acknowledging overall design periods and resources required.
- Identifying and liaising with Purchasing, Production, suppliers and Sub-Contractors to understand production and manufacturing constraints, costs, specialist processes and techniques, procurement periods, standard sizes, working requirements, maintenance and replacement requirements, as well as minimum order sizes and specifications; ensuring that the design takes account of such matters.
- Generating, reviewing for accuracy, checking and placing material, accessory and incorporated component orders (i.e. aluminium panels, DGU's) and the like, as required, in a timely manner and in accordance with the project zones.
- Generating, coordinating as necessary all documentation required to compile project specific Operation & Maintenance Manuals in a timely manner and in accordance with either the 'standard' or the project specific format.
- Ensuring that the resultant design is compliant with and takes due account and recognition of all prevailing Health & Safety Legislation and good practice; with particular reference to The Construction (Design and Management) Regulations and all relevant amendments as may be issued.
- Ensuring that design information (both in and out of the company) is correctly and adequately recorded and distributed to all relevant parties, both internally and externally, including the downloading and up-loading of information to Web based Document Management Systems. Periodically and as required checking Web based Document Management Systems to ensure that the design is based upon the most up to date and accurate information. Liaison with the Drawing Office Administrator is therefore required.

- Identifying and communicating to the relevant Project Manager and Quantity Surveyor changes in the project scope and/or Specification, recording such changes (which may be a Variation) on the project's Variation Register.
- Liaising and resolving as may be necessary design queries, clarifications and/or problems raised by other parties inclusive of Site Management.
- Complying with all relevant Company Procedures, practices and documentation.
- Providing help and assistance to the Design Operations Manager as instructed, in all and any other matters pertaining to the business activities of M Price Limited.

Deliverables include:

- The management, preparation, checking, revision and issuing as necessary of the following documents:
 - Setting out and typical detail drawings inclusive of elevations
 - Material orders
 - Production drawings and information including IFO's
 - Fixers/Site Location/Reference drawings
 - As-built drawings
 - Operation and Maintenance Manual
 - RFI's
 - Designer's Risk Assessments
 - Documental Transmittal Sheets & MDI
 - Project Calculations including structural and acoustic calculations
 - All Design Department process and procedural requirements
- Reviewing all project and Sub Contract documentation and communicating its content to all members of the respective Project Design Team in a timely manner
- The achievement of weekly 'targets' for all Design works in conjunction with the Design Team Leader, taking a positive role and finding a solution in the event that targets are not being or cannot be met.
- Reporting as necessary design delays, progress, drawing status and generally any matter that affects the design of the project or the design resources allocated to it, to both the Project Manager and the Design Team Leader.
- Periodically reviewing the design and the status of the design to address issues of buildability and no risk installation, specification compliance, accuracy, completeness, scope, design for manufacture, orders placed to date, matters of Health & Safety, as well as matters of clarity and information communication.
- Identifying the number of design hours allocated to the project, the design resources intended to be used and the overall design period.
- Attendance at both Design and/or Project Meetings as required assisting in the completion and coordination of the project's design as necessary, inclusive of the communicating of design delays, problems and like matters that are or will affect the design process.
- Contacting as necessary other parties, internal departments, suppliers and Sub-Contractors to identify design parameters, constraints, interface requirements, as well

as to generate adequate and satisfactory design solutions inclusive of the issuing, managing and monitoring of design information.

- Supervising and managing as necessary, Design and Sub Contract Design personnel.
- Identifying changes or additions to the project scope or Specification and recording these on the Variation Register.
- Issuing, receiving and forwarding as necessary design documentation inclusive of Web based information (to be checked daily) to all parties as required, ensuring that the most up to date and relevant information is being used.
- Complying with all relevant Company Procedures, practices and documentation, both current and as they develop.

Rewards:

In the role of Designer, the hours of work are 8:00am to 5:30pm and there is on offer:

- An excellent salary circa £25,000 to £30,000 per annum, depending on experience
- 30 days holiday leave (including Bank Holidays)
- Pension
- Travel allowance (to visit our client's sites as required by the business)
- Agile working
- Maternity / Paternity paid leave
- Government workplace nursery scheme
- Summer BBQ & Christmas Party
- Cycle to work scheme

How to Apply:

Please apply by sending your CV at: recruitment@mprice.co.uk

Your CV will be sent to the Hiring Manager who is responsible for the vacancy that you have applied to. Please only apply if you consent to these terms.

You must have eligibility to work in the UK. Please note, only suitable applicants will be contacted.

If your address and contact details are not on your CV, you will not be considered.

Benefits:

- Bike to work scheme
- Casual dress
- Childcare
- Company events
- Company pension
- Flexible schedule
- Life insurance

Schedule:

- 8 hour shift
- Monday to Friday

Application question(s):

- Do you have working knowledge with Schuco, Reynaers Kawneer?

Experience:

- AutoCAD: 2 years (preferred)

Work remotely:

- No

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